

## COVID-19 Queens Hotel Operations Plan

<p>Screening Guests/Staff &amp; Procedures</p>	<p>We screen and ask questions to each Guest: Have you been out of the country? If so, when? Where are you coming from? What is the purpose of your stay?</p> <p>We log details of all parties that are staying.</p> <p>We require any guest or personnel entering our premises to have their temperature taken. Anyone with a temperature over 38 degrees Celsius is denied entry.</p> <p>All our employees must mandatory self-quarantine for 14 days if sick and/or travel.</p> <p>Protective equipment is provided to our Staff so they can continue to feel safe while taking care of our guests.</p> <p>We require all Staff to continuously wash hands throughout shift as well as training and reminding them of our COVID-19 protocols.</p>
<p>Cleaning Protocols &amp; Increased Cleaning</p>	<p>Added extensive disinfecting practices in all areas of our hotels, to our already thorough cleaning protocols by increasing intervals and especially after contact with a Guest.</p> <p>High-touch areas are being disinfected continuously daily by using Lysol/Mr. Clean 99.99% Bacteria &amp; Virus Killer/Sol U-Guard along with Bleach. We disinfect all areas and especially our hotel lobby, door knobs &amp; handles, telephones, light switches, desktops, PoS terminal, stationary used by guests, and etc.</p> <p>Housekeeping is provided with thorough training to clean each room from top to bottom.</p>
<p>Hand Sanitizer</p>	<p>Hand Sanitizer is provided at our Front Desk.</p>
<p>Social Distancing</p>	<p>Guest and Staff are required to maintain a social distance of 6 feet/3 metres. Signage are posted throughout the hotel.</p> <p>We have also installed plexiglass shields at our Front Desk.</p>